

MnCHOICES Required Trainings: SNBC

Name:		TrainLink Username:	
<u>Handling MN Information Securely</u>			
Course Name:		Date Completed:	Frequency Needed:
Data Security and Privacy			Annually
How to Protect Information			Annually
Managing Security Information Problems			Annually
Federal Tax Information			Annually
Social Security Administration Information			Annually
Protected Health Information			Annually
<u>TrainLink (then select Disability Services Division)</u>			
Health Risk Assessment Content: Part 1 Course MNCH910 <i>*select "course content" to choose Health Risk Assessment Part # you wish to complete</i>			
Health Risk Assessment Content: Part 2 Course MNCH910			
Health Risk Assessment: Part 3 Course MNCH911			
Health Risk Assessment: Part 4 Course MNCH911			
Access and Navigation Course MNCH900 <i>*Select "course content" to choose additional modules as identified below</i>			
<ul style="list-style-type: none"> ▪ Introduction and Logging in (15 mins) ▪ My Dashboard (15 mins) ▪ Navigation Header (15 mins) ▪ Person Record (30 mins) ▪ Assignments (30 mins) ▪ Forms (30 mins) ▪ Queries, Notifications, Triggers and Reports (coming soon) ▪ Taking forms offline and Online (coming soon) 			

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Course Name:	Date Completed:	Frequency Needed:
Support Plan Content *Care Coordinators only Course MNCH920 NEW! <ul style="list-style-type: none"> ▪ Introduction (15 mins) ▪ About Me (30 mins) ▪ Goals (15 mins) ▪ My Care Team (15 mins) ▪ How my CC will support me (15 mins) ▪ My Supports (30 mins) ▪ Safety and wellbeing (15 mins) ▪ Backup Plans (15 mins) ▪ Signature Sheet (15 mins) 		
Support Plan & Rates/Getting Started *Care Coordinators only Course MNCH921 NEW! <ul style="list-style-type: none"> ▪ Getting Started (15 min) ▪ About Me, Goals, Signature Sheets (15 min) ▪ My Supports (30 min) ▪ Safety and Well-Being (15 min) ▪ Completing Support Plans & Review of Other Forms (30 min) 		